



---

**DISTRICT OF COLUMBIA OFFICE OF CONTRACTS AND PROCUREMENT  
DEPARTMENT OF BEHAVIORAL HEALTH  
CONTRACTS AND PROCUREMENT SERVICES  
64 NEW YORK AVENUE, NE, 2<sup>ND</sup> FLOOR, WASHINGTON, DC 20002  
PHONE: (202) 671-3174 ♦ FAX: (202) 671-3177**

---

January 19, 2017

**REQUEST FOR QUOTATION  
INSTALLATION OF HANDRAILS AT SAINT ELIZABETH'S HOSPITAL (SEH)  
AMENDMENT NUMBER TWO (2)  
RM-17-RFQ-038-BY0-DJW**

**TO ALL PROSPECTIVE OFFERORS:**

**PART 1 - Administrative Revisions and Additions to the Solicitation**

**PART II – Questions from Offerors Answers from the Program**

**THE DEADLINE FOR SUBMISSIONS OF THIS REQUEST FOR QUOTES (RFQ) HAS BEEN EXTENDED. THE NEW DATE FOR SUBMISSIONS SHALL BE THURSDAY JANUARY 26, 2016 @ 2:00 P..M.**

**PART I**

**1. SECTION C.5 IS HEREBY REPLACED IN ITS ENTIRETY WITH THE FOLLOWING:**

**C.5 WORKING HOURS:**

If the repairs are to be performed at the Hospital, then all of the services provided under this Contract shall be performed during the hours of 7:30 AM through 4:00 PM Monday through Friday. Holidays and weekends are exempted.

**2. SECTION C.10 IS DELETED IN ITS ENTIRETY AND REPLACED WITH THE FOLLOWING:**

**C.10 WARRANTY AND MAINTENANCE:**

The Contractor shall provide the SEH/DBH with all manufactures' and extended warranties for all installed equipment within ten (10) business days from the time of the completion of delivery and installation acceptance. Warranties shall be in hard copy (3 copies) and electronic format (removable storage drive) delivered to the Contract Administrator (CA). The Workmanship warranty shall be for One (1) Year or per the manufacturer's specifications whichever is greater.

**INSTALLATION OF HIGH RAIL AT SAINT ELIZABETH'S HOSPITAL (SEH)**  
**AMENDMENT NUMBER TWO (2)**  
**RM-17-RFQ-038-BYO-DJW**

**Warranty Terms and Conditions**

- a) The Contractor's obligations under a Warranty shall extend to all defects discovered during the warranty period, but shall not include any damage caused solely by the District.
- b) A Warranty shall provide, at a minimum that the District may obtain an equitable adjustment of the Contract or direct the Contractor to repair or replace the Defective item at the Contractor's expense.
- c) If it is not practical to require the Contractor to make a repair or provide a replacement or because of the nature of the item, the repair or replacement does not afford an appropriate remedy to the District, the Warranty may provide an alternative, such as allowing the District to do either of the following:
  - i. Retain the Defective item and reduce the Contract price by an amount equitable under the circumstances; or
  - ii. Arrange for the repair or replacement of the Defective item by the District, or by another source, at the Contractor's expense.
- d) The CO shall clearly specify the duration of the Warranty after consideration of the following factors:
  - i. The estimated useful life of the item;
  - ii. The nature of the item including storage or shelf-life; and
  - iii. Trade practice
- e) The duration of the Warranty shall not extend the Contractor's liability for patent defects beyond a reasonable time after acceptance by the District. Each Warranty shall specify a reasonable time for furnishing notice to the Contractor regarding the discovery of defects.
- f) The CO shall consider the following factors when establishing the notice period:
  - i. Time necessary for the District to discover the defects;
  - ii. The time reasonably required for the District to take necessary administrative steps and make a timely report of discovery of the defects to the Contractor; and
  - iii. The time required to discover and report defective replacements.

**3. SECTION C.13 IS DELETED IN ITS ENTIRETY AND REPLACED WITH THE FOLLOWING:**

**TERM OF CONTRACT:**

The term of the contract shall be for a period of one (1) year from date of contract award specified on the cover page of this Request for Quotation (RFQ).

**4. SECTION C.14 IS DELETED IN ITS ENTIRETY AND REPLACED WITH THE FOLLOWING:**

Contractor shall provide proof of previous experience performing same or similar type services, at a hospital or other high level security facilities within the past five (5) years. Additionally, Contractor shall show proof of District of Columbia General Business or Professional License.

**INSTALLATION OF HIGH RAIL AT SAINT ELIZABETH'S HOSPITAL (SEH)**  
**AMENDMENT NUMBER TWO (2)**  
**RM-17-RFQ-038-BYO-DJW**

**5. SECTION C.15 IS DELETED IN ITS ENTIRETY AND REPLACED WITH THE FOLLOWING:**

**INSURANCE:**

- A. **GENERAL REQUIREMENTS.** The Contractor shall procure and maintain, during the entire period of performance under this contract, the types of insurance specified below. The Contractor shall have its insurance broker or insurance company submit a Certificate of Insurance to the CO giving evidence of the required coverage prior to commencing performance under this contract. In no event shall any work be performed until the required Certificates of Insurance signed by an authorized representative of the insurer(s) have been provided to, and accepted by, the CO. All insurance shall be written with financially responsible companies authorized to do business in the District of Columbia or in the jurisdiction where the work is to be performed and have an A.M. Best Company rating of A-VIII or higher. The Contractor shall require all of its subcontractors to carry the same insurance required herein. The Contractor shall ensure that all policies provide that the CO shall be given thirty (30) days prior written notice in the event the stated limit in the declarations page of the policy is reduced via endorsement or the policy is canceled prior to the expiration date shown on the certificate. The Contractor shall provide the CO with ten (10) days prior written notice in the event of non-payment of premium.
1. **Commercial General Liability Insurance.** The Contractor shall provide evidence satisfactory to the CO with respect to the services performed that it carries \$1,000,000 per occurrence limits; \$2,000,000 aggregate; Bodily Injury and Property Damage including, but not limited to: premises-operations; broad form property damage; Products and Completed Operations; Personal and Advertising Injury; contractual liability and independent contractors. The policy coverage shall include the District of Columbia as an additional insured, shall be primary and non-contributory with any other insurance maintained by the District of Columbia, and shall contain a waiver of subrogation. The Contractor shall maintain Completed Operations coverage for five (5) years following final acceptance of the work performed under this contract.
  2. **Automobile Liability Insurance.** The Contractor shall provide automobile liability insurance to cover all owned, hired or non-owned motor vehicles used in conjunction with the performance of this contract. The policy shall provide a \$1,000,000 per occurrence combined single limit for bodily injury and property damage.
  3. **Workers' Compensation Insurance.** The Contractor shall provide Workers' Compensation insurance in accordance with the statutory mandates of the District of Columbia or the jurisdiction in which the contract is performed.
  4. **Employer's Liability Insurance.** The Contractor shall provide employer's liability insurance as follows: \$500,000 per accident for injury; \$500,000 per employee for disease; and \$500,000 for policy disease limit.

**INSTALLATION OF HIGH RAIL AT SAINT ELIZABETH'S HOSPITAL (SEH)**  
**AMENDMENT NUMBER TWO (2)**  
**RM-17-RFQ-038-BYO-DJW**

**PART II**

**QUESTIONS AND ANSWERS**

| <b>Question No.</b>  | <b>RFQ Section</b> | <b>Question</b>  |
|--|--------------------|--|
| 1  |                    | We noticed that the handrails on the Main Street area are currently not matching. While the design of the handrail itself is the exact pattern, the colors/stain varies throughout the specified contract area. Can you verify that we are to match the pattern as well as the stain as close as possible to the majority of the currently installed handrails   |
| <b>DBH RESPONSE:</b> The Contractor shall provide a consistent pattern as possible in accordance with the Scope of Services.   |                    |  |
|  | <b>RFQ Section</b> | <b>Question</b>  |
| 2  |                    | We noticed that there are breaks/interruptions at random intervals which will not allow the handrails to be seamlessly installed.  |
| <b>DBH RESPONSE:</b> The Contractor shall be required to work around the existing wall fixture.  |                    |  |
| <b>Question No.</b>  | <b>RFQ Section</b> | <b>Question</b>  |
| 3  |                    | Since some of the handrails are being installed into brick and others are being installed into metal studs, are there restrictions on noise levels during operating hours? Fastening to brick can be a louder process.   |
| <b>DBH RESPONSE:</b> The Contractor shall provide within ten (10) working days after notice-to-proceed a detailed work plan schedule consisting of dates for the area where the work is to be performed. The pre-approval will allow SEH an opportunity to notify the community of the noise expectancy. |                    |  |
| <b>Question No.</b>  | <b>RFQ Section</b> | <b>Question</b>  |
| 4  |                    | In the "Corridor areas" (Units 1A, 1B) between the TLC room and room 148.05, there exist an electrical device that is seemingly not currently connected but serves as an interruption to the continuity of the handrails being installed. With the handrails being ADA complaint should the installation go around the electrical device or will the electrical device be removed?   |
| <b>DBH RESPONSE:</b> The Contractor shall be required to work around the existing wall fixtures.   |                    |  |
| <b>Question No.</b>  | <b>RFQ Section</b> | <b>Question</b>  |
| 5  |                    | Section C.14 has a required that the contractor provide proof of previous experience in a hospital or prison environment. My first question is due to our extensive experience in varying settings is it possible we suggest/request an addendum to this section to exclude such requirement? Secondly, in the faint possibility that you have unfavorable/limited responses to the RFQ, would any changes be considered for this requirement? I am asking the second question, as there was only us and a 2nd contractor at the meeting today who seemed to have a visceral response to my mentioned provision. |

**INSTALLATION OF HIGH RAIL AT SAINT ELIZABETH'S HOSPITAL (SEH)**  
**AMENDMENT NUMBER TWO (2)**  
**RM-17-RFQ-038-BYO-DJW**

**DBH RESPONSE:** The Contractor shall be required to provide documentation of previous experience performing same or similar type services, at a behavioral health, hospital or other high level security facilities within the past five (5) years. Additionally, Contractor shall show proof of a Business/Professional License for the District of Columbia with the submission of your Bid.

**ALL OTHER TERMS AND CONDITIONS OF THE REQUEST FOR QUOTATION SHALL REMAIN UNCHANGED.**

Only one copy of this Amendment is being sent to Prospective Offerors. Offeror shall sign below and attach a signed copy of this Amendment to each Offer to be submitted to the place specified for receipt of Offers. Offers shall be mailed or delivered in accordance with the instructions provided in the original RFQ Solicitation. In the event your Bid has been previously deposited with the Office of Contracts and Procurement, Department of Behavioral Health (OCP/DBH), submit this signed Amendment in a sealed envelope, identified on the outside by the RFQ Solicitation Number and Submission Date. This signed Amendment must be received by the OCP/DBH no later than the date and time for closing. Failure to acknowledge receipt of Amendment Two (2) for Solicitation Number **RM-17-RFQ-038-BYO-DJW** may be cause for rejection of any Bid submitted in response to the subject RFQ Solicitation.

Signed:



Margaret Desper, CPPB  
Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the Offer for Solicitation Number **RM-17-RFQ-038-BYO-DJW**

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title of Authorized Representative

\_\_\_\_\_  
Print or Type Name of Offeror